



Welcome to the Mills Fleet Farm Store Signage Portal!

Access URL: [www.mffportal.com](http://www.mffportal.com)

User Name and Password: Store Location (lower case)



User:

Password:

1. Access the portal with the URL and log in your location's user name and password.

## HOME



logged in as: **Oshkosh User (oshkosh)** • cart (4 in cart) • logout  
home • C80302 • C80303 • C80304 • order tags

**Please select a circular:**  
C80302  
C80303  
C80304

2. Choose the circular from which you want to print signs.

## SHOP FOR TAGS



logged in as: **Oshkosh User (oshkosh)** • cart (4 in cart) • logout  
home • C80302 • C80303 • C80304 • order tags

WEEK: C80304

Total:0 Page: 1 of 1

search clear (searches Name & Description fields)

| Thumbnail | Name | - all pages - | - all sizes - | - all kinds - | Description | Add To Cart |
|-----------|------|---------------|---------------|---------------|-------------|-------------|
|-----------|------|---------------|---------------|---------------|-------------|-------------|

3. The circular week you selected will appear on screen.

## SHOP FOR TAGS



logged in as: **Oshkosh User (oshkosh)** • cart (4 in cart) • logout  
home • C80302 • C80303 • C80304 • order tags

WEEK: C80304

Total:0 Page: 1 of 1

Type Your Search Here search clear (searches Name & Description fields)

| Thumbnail | Name | - all pages - | - all sizes - | - all kinds - | Description | Add To Cart |
|-----------|------|---------------|---------------|---------------|-------------|-------------|
|-----------|------|---------------|---------------|---------------|-------------|-------------|

4. Search functionality works two ways:  
First, you could search by typing your search information in the bar provided.  
Second, you could use the drop down fields to narrow your options.

SHOP FOR TAGS



logged in as: **Oshkosh User (oshkosh)** • cart (4 in cart) • logout  
 home • C80302 • C80303 • C80304 • order tags

WEEK: C80304

Total:55 Page: 1 of 6

search clear (searches Name & Description fields)

| Thumbnail | Name                                     | - all pages - | 5.5 x 3.5 | Low Fleet | Description   | Add To Cart   |
|-----------|--|---------------|-----------|-----------|---|---|
|           | 14" Alpha Range Air-Circ Knee Boot       | 12            | 5.5 x 3.5 | Low Fleet | Item #: No. 623380<br>Page #: 12<br>Brand: LaCrosse<br>Division: Apparel<br>Group: Footwear                           | <input type="checkbox"/><br>Price Range:<br>Reg Price:<br>Sale Price: 129.99<br>Low Fleet Price: 129.99<br>Rebate Amount: |
|           | 14" Telescoping String Trimmer or Blower | 9             | 5.5 x 3.5 | Low Fleet | Item #. Nos. 101026239, 101026238<br>Page #: 9<br>Brand: Husqvarna<br>Division: Home Living<br>Group: Lawn and Garden | <input type="checkbox"/><br>Price Range:<br>Reg Price:<br>Sale Price: 229.95<br>Low Fleet Price: 229.95<br>Rebate Amount: |
|           | 15-17 Lbs. Adult Dog or Puppy Food       | 18            | 5.5 x 3.5 | Low Fleet | Item #. Nos. Assorted<br>Page #: 18<br>Brand: Pedigree<br>Division: Farm<br>Group: Pet                                | <input type="checkbox"/><br>Price Range:<br>Reg Price:<br>Sale Price: 12.99<br>Low Fleet Price: 12.99<br>Rebate Amount:   |

5. Add the signs to your cart you would like to print locally by clicking the check boxes to the right of each sign.

**CART**



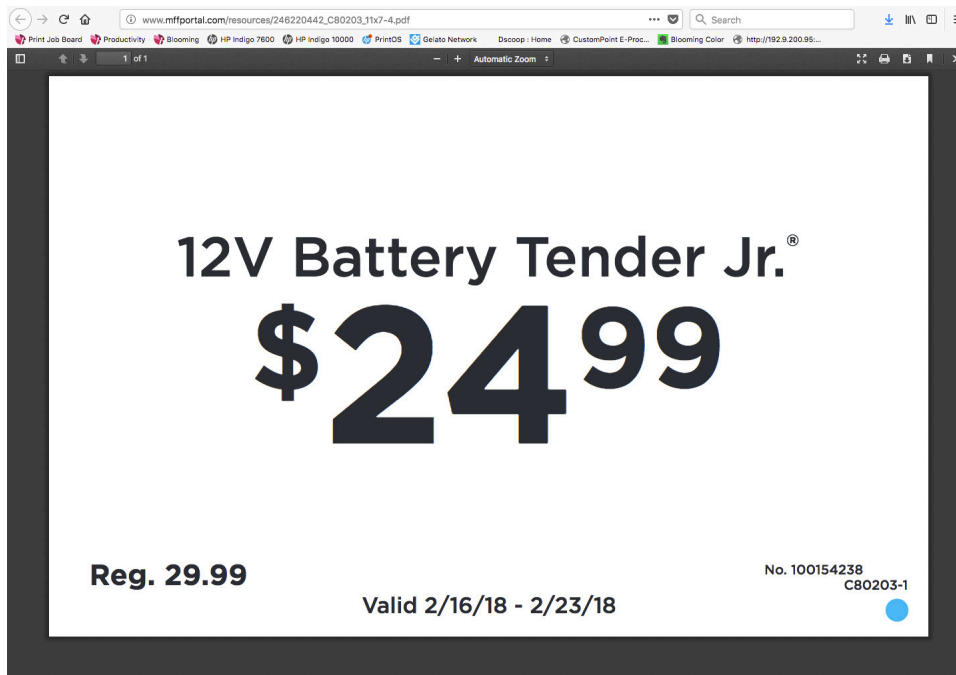
logged in as: **Oshkosh User (oshkosh)** • cart (4 in cart) • logout  
 home • C80302 • C80303 • C80304 • order tags

**Size: Bib Tag Sale** Actions for all Bib Tag Sale items:

| Thumbnail                                    | Name  | Week   | Page # | Size    | Kind | Description  | Action  |  |
|--|---|--------|--------|---------|------|--|---|--|
| <p>Valid 3/23/18 - 3/29/18<br/>C80304-2</p>  | 16 Oz. Licorice Twists, Bites or Tidbits                | C80304 | 2      | Bib Tag | Sale | Item #: Nos. Assorted<br>Page #: 2<br>Brand: Fleet Farm<br>Division: Food/Drug<br>Group: Consumables                   | Price Range:<br>Reg Price:<br>Sale Price: 4 \$7.00.<br>Low Fleet Price:<br>Rebate Amount: |  |
| <p>Valid 3/23/18 - 3/29/18<br/>C80304-25</p> | Odor, Allergen & Pet Dander Control Pleated Air Filters | C80304 | 25     | Bib Tag | Sale | Item #: Nos. Assorted<br>Page #: 25<br>Brand: Arm & Hammer<br>Division: Home Improvement<br>Group: Heating and Cooling | Price Range:<br>Reg Price:<br>Sale Price: 6.99<br>Low Fleet Price:<br>Rebate Amount:      |  |
| <p>Valid 3/23/18 - 3/29/18<br/>C80304-25</p> | 2200W Inverter Generator                                | C80304 | 25     | Bib Tag | Sale | Item #: No. 100937555<br>Page #: 25<br>Brand: Generac<br>Division: Home Improvement<br>Group: Electrical and Lighting  | Price Range:<br>Reg Price:<br>Sale Price: 499.0<br>Low Fleet Price:<br>Rebate Amount:     |  |
| <p>Valid 3/23/18 - 3/29/18<br/>C80304-3</p>  | 16 Oz. Cashew Halves and Pieces                         | C80304 | 3      | Bib Tag | Sale | Item #: No. 100613095<br>Page #: 3<br>Brand: Fleet Farm<br>Division: Food/Drug<br>Group: Consumables                   | Price Range:<br>Reg Price:<br>Sale Price: 5.99<br>Low Fleet Price:<br>Rebate Amount:      |  |

6. To print, go to your cart. You will see that each sign is grouped by size.

Click the PDF icon to open the PDF to print..



CART



logged in as: Oshkosh User (oshkosh) • cart (3 in cart) • logout  
home • C80202 • C80203

Size: 11 x 7

Actions for all 11 x 7 items:



| Thumbnail | Name                  | Week   | Size   | Description   | Action   |
|-----------|-----------------------|--------|--------|---|----------|
|           | 12V Battery Tender Jr | C80203 | 11 x 7 | Promo #: 2<br>Page #: 1<br>Item #: No. 100154238<br>Brand: Battery Tender<br>Division: Auto<br>Group: Batteries and Maintenance<br>Price Range:<br>Reg Price: Reg. 29.99<br>Sale Price: 24.99 | <br><br> |

Size: 5.5 x 3.5

Actions for all 5.5 x 3.5 items:



| Thumbnail | Name                   | Week   | Size      | Description   | Action   |
|-----------|------------------------|--------|-----------|---|----------|
|           | 12V Battery Tender Jr. | C80203 | 5.5 x 3.5 | Promo #: 2<br>Page #: 1<br>Item #: No. 100154238<br>Brand: Battery Tender<br>Division: Auto<br>Group: Batteries and Maintenance<br>Price Range:<br>Reg Price: Reg. 29.99<br>Sale Price: 24.99 | <br><br> |

Remove From Cart?

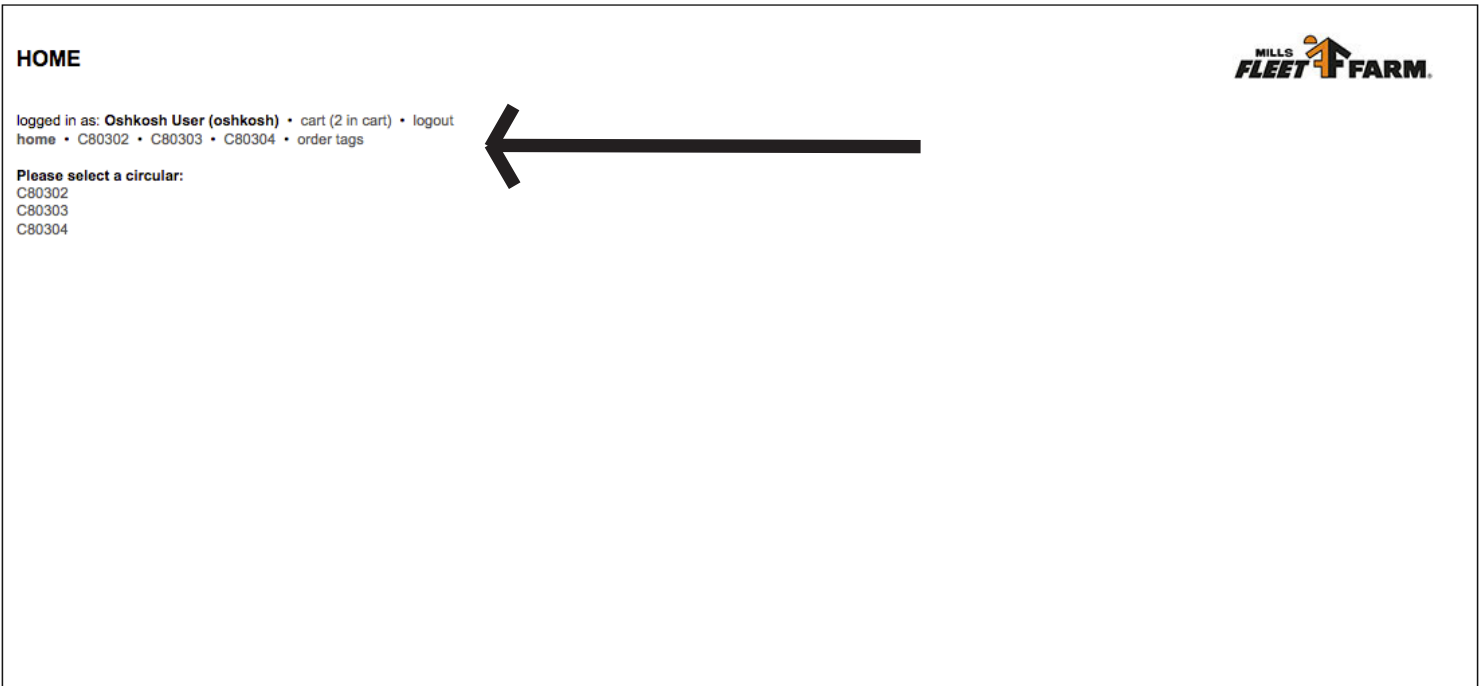
Size: Bib Tag

Actions for all Bib Tag items:

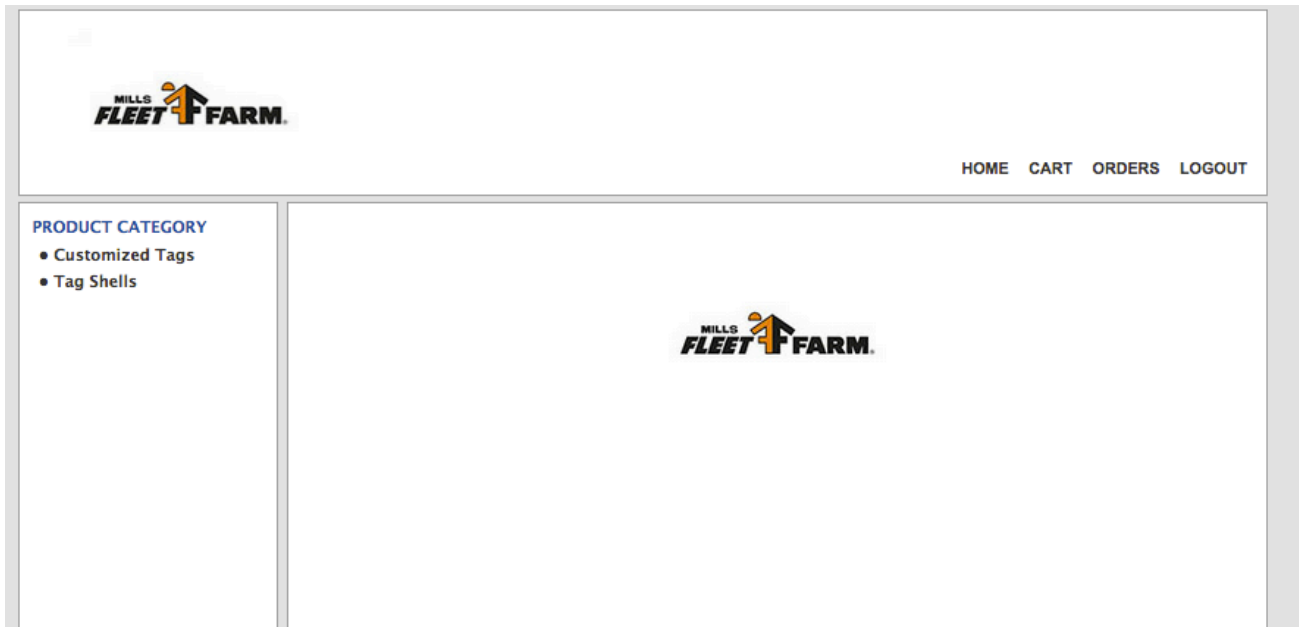


| Thumbnail | Name                   | Week   | Size    | Description   | Action   |
|-----------|------------------------|--------|---------|---|----------|
|           | 12V Battery Tender Jr. | C80203 | Bib Tag | Promo #: 2<br>Page #: 1<br>Item #: No. 100154238<br>Brand: Battery Tender<br>Division: Auto<br>Group: Batteries and Maintenance<br>Price Range:<br>Reg Price: Reg. 29.99<br>Sale Price: 24.99 | <br><br> |

7. To remove an item from your cart after printing, click the garbage can icon and click “OK” at the prompt.



8. To order shells, click “order tags” from the Home screen.



9. This will then open a new window, and you will click “Tag Shells” to move to the tag selection page.

**PRODUCT CATEGORY**

- Customized Tags
- Tag Shells

**Product Catalog**[> Tag Shells](#)

Orders by 10:00am will ship the same day.

|   |  |  |
|---|--|--|
| <p><b>LOW FLEET PRICE</b></p> <p>11x7 Shell - Low Fleet Price - Packs of 250</p> <p><a href="#">SELECT TEMPLATE</a></p> | <p><b>SALE</b></p> <p>11x7 Shell - Sale - Packs of 250</p> <p><a href="#">SELECT TEMPLATE</a></p>                      | <p><b>LOW FLEET PRICE</b></p> <p>5.5x3.5 Shell - Low Fleet Price - Packs of 250</p> <p><a href="#">SELECT TEMPLATE</a></p> |
| <p><b>SALE</b></p> <p>5.5x3.5 Shell - Sale - Packs of 250</p> <p><a href="#">SELECT TEMPLATE</a></p>                    | <p><b>LOW FLEET PRICE</b></p> <p>Bib Shell - Low Fleet Price - Packs of 250</p> <p><a href="#">SELECT TEMPLATE</a></p> | <p><b>SALE</b></p> <p>Bib Shell - Sale - Packs of 250</p> <p><a href="#">SELECT TEMPLATE</a></p>                           |

10. Select the shell you would like to order.  
Please note that all shells are produced in packages of 250,  
and shell orders must be received by Blooming Color by 10:00am CST to ship the same day.



**PRODUCT CATEGORY**

- Customized Tags
- Tag Shells

**Style and Order Details****STYLE**

Front

11x7 Shell - Low Fleet Price - Packs of 250

**ORDER DETAILS**

Quantity

- ✓ 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

[<< Back](#) [Next >>](#)

11. Select the quantity of shell packages you would like to order.

**PRODUCT CATEGORY**

- Customized Tags
- Tag Shells

## Proof

Please proof your data. Once you are satisfied with your proof,

click "Save" to store your item for later use.  
click "Add to Cart" to add to your cart and checkout.

 [Click here to view PDF](#)

**LOW FLEET PRICE**

**Edit Order Details**

|          |   |
|----------|---|
| Division | Mills Fleet Farm – Users                    |
| Name     | 11x7 Shell – Low Fleet Price – Packs of 250 |
| Quantity | 2   |
| Date     | Tuesday, March 20, 2018                     |
| Comments | <input type="text"/>                        |

I approve this artwork.

[Save >>](#)

[Add to Cart >>](#)

12. Double check that you have selected the correct version of shell by clicking, "I approve this artwork". If you have chosen the incorrect shell, click "Edit Order Details" to go back to the previous screen. Once approved and ready to proceed, click "Add to Cart" to move to the check out screens.

**PRODUCT CATEGORY**

- Customized Tags
- Tag Shells

## Shopping Cart

Below are all the items currently in your shopping cart. You can continue shopping and adding to your cart, or press the "Checkout >>" button to order all the items which have been checked below. To remove an item in your cart, simply uncheck it. Click on to view or edit an item. Click to remove an item

| <input checked="" type="checkbox"/> | Item #  | Date                    | Qty | Name  | Product                                     | Actions |
|-------------------------------------|---------|-------------------------|-----|---|---|---------|
| <input checked="" type="checkbox"/> | PM89023 | Tuesday, March 20, 2018 | 2   | 11x7 Shell – Low Fleet Price – Packs of 250 | 11x7 Shell – Low Fleet Price – Packs of 250 |         |

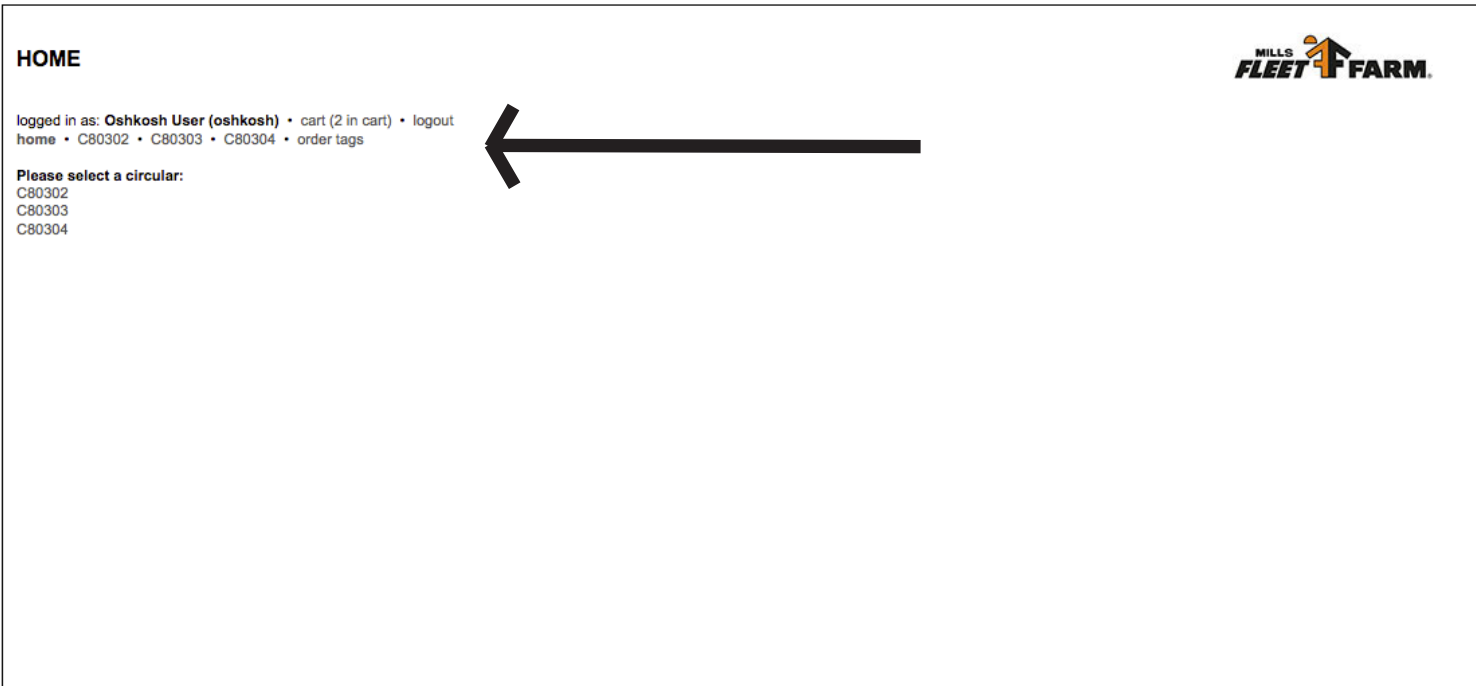
**DELIVERY DETAILS / BILLING DETAILS**

Attention To

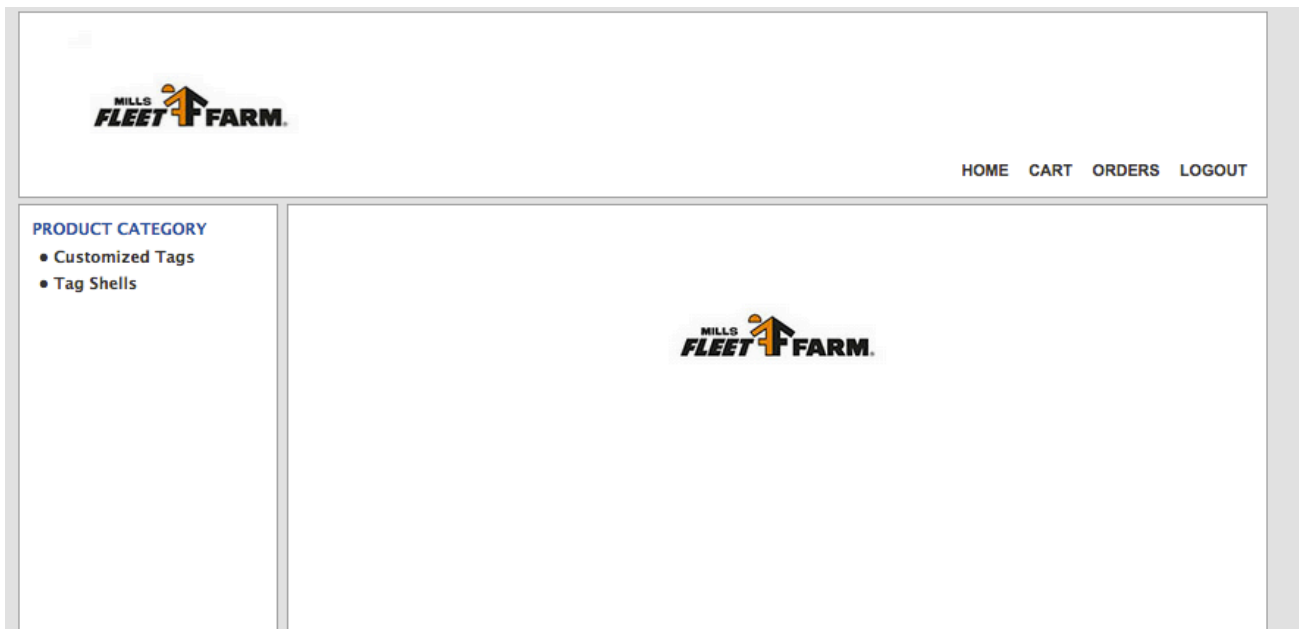
Select a Delivery Address

- 1001 Industrial St., Hudson, WI
- 10250 Lexington Avenue NE, Blaine, MN
- 1101 W. Upham Road, Marshfield, WI
- 1235 S. Rapids Rd., Manitowoc, WI
- 14114 Dellwood Drive, Baxter, MN
- 1637 W. Washington St., West Bend, WI
- 17070 Kenrick Ave., Lakeville, MN
- 177 N. Washburn Rd., Oshkosh, WI**
- 1811 Badger Ave., Wausau, WI
- 1815 North Spring St., Beaver Dam, WI
- 1850 Premier Drive, Mankato, MN
- 1935 Levi Griffin Road, Carver, MN
- 2002 W. Lincoln Ave., Fergus Falls, MN
- 2003 U. S. Hwy 12 W, Menomonie, WI
- 2016 Farm Drive, Waupaca, WI
- 2121 West Bridge Street, Owatonna, MN
- 213 N. Taylor St., Green Bay, WI
- 2324 3rd Avenue NE, Cambridge, MN
- 2460 Main St., Green Bay, WI

13. In the Shopping Cart, you will enter the "Attention To" field and select the shipping address of your store. Simply click "Check Out" and your order is complete.



14. If you are a corporate user and will be creating custom tags, your process begins the same way: click “order tags” from the Home screen.



15. This will then open a new window, and you will click “Customized Tags” to move to the tag selection page.

PRODUCT CATEGORY

- Customized Tags
- Tag Shells

Product Catalog

> Customized Tags

LOW FLEET PRICE  
Description Line #1  
Description Line #2  
**PRICE**  
Reg. 00.00  
Valid 00/00/00 - 00/00/00

11x7 Custom - Low Fleet

SELECT TEMPLATE

SALE  
Description Line #1  
Description Line #2  
**PRICE**  
Reg. 00.00  
Valid 00/00/00 - 00/00/00

11x7 Custom - Sale

SELECT TEMPLATE

LOW FLEET PRICE  
Description Line #1  
Description Line #2  
**PRICE**  
Reg. 00.00  
Valid 00/00/00 - 00/00/00

5.5x3.5 Custom - Low Fleet

SELECT TEMPLATE

SALE  
Description Line #1  
Description Line #2  
**PRICE**  
Reg. 00.00  
Valid 00/00/00 - 00/00/00

5.5x3.5 Custom - Sale

SELECT TEMPLATE

Description Line #1  
Description Line #2  
Description Line #3  
**PRICE**  
Reg. 00.00  
Disclaimer Line #1  
Disclaimer Line #2  
Disclaimer Line #3  
Valid 00/00/00 - 00/00/00  
C80000-00 No. 000000000

LOW FLEET PRICE

Bib Custom - Low Fleet

SELECT TEMPLATE

Description Line #1  
Description Line #2  
Description Line #3  
**PRICE**  
Reg. 00.00  
Disclaimer Line #1  
Disclaimer Line #2  
Disclaimer Line #3  
Valid 00/00/00 - 00/00/00  
C80000-00 No. 000000000

SALE

Bib Custom - Sale

SELECT TEMPLATE

16. Select the custom tag you would like to create.

**PRODUCT CATEGORY**

- Customized Tags
- Tag Shells

**Style and Order Details****STYLE**

Front 11x7 Custom – Low Fleet

**ORDER DETAILS**Quantity [<< Back](#) [Next >>](#)

17. The quantity of custom tags will always be one; click “Next” to continue from this page.

PRODUCT CATEGORY

- Customized Tags
- Tag Shells


Enter Details

11x7 Custom – Low Fleet



11x7 Custom – Low Fleet

11x7 Custom – Low Fleet

|                        |   |
|------------------------|---|
| Description Line #1    | Brand Information Here  |
| Description Line #2    | More Brand Information Here   |
| New Price              | 19.99   |
| Disclaimer Line #1     | Not Available in All Locations  |
| Disclaimer Line #2     | More Disclaimer Here  |
| Valid Dates            | Valid 01/02/03 to 04/05/06  |
| Regular Price          | 24.99   |
| Item No.               | No. 1234567   |
| Circular-Page          | C80000-00   |
| Colored Dot (optional) | Green Dot <input type="button" value="v"/><br> |

Cancel Next >>

18. Enter the necessary information to create your custom tag in the available fields, then click “Next” to continue.

PRODUCT CATEGORY

- Customized Tags
- Tag Shells

## Proof

Please proof your data. Once you are satisfied with your proof,

click "Save" to store your item for later use.  
click "Add to Cart" to add to your cart and checkout.

Edit Artwork Details

[Click here to view PDF](#)



Edit Order Details

|          |                              |
|----------|------------------------------|
| Division | Mills Fleet Farm - Corporate |
| Name     | 11x7 Custom - Low Fleet      |
| Quantity | 1                            |
| Date     | Tuesday, March 20, 2018      |
| Comments | <input type="text"/>         |

I approve this artwork.

- Double check that you have entered the correct tag information by clicking, "I approve this artwork". If you need to make changes, click "Edit Artwork Details" to go back to the previous screen. Once approved and ready to proceed, click "Add to Cart" to move to the check out screens.



**PRODUCT CATEGORY**

- Customized Tags
- Tag Shells

## Shopping Cart

Below are all the items currently in your shopping cart.  
 You can continue shopping and adding to your cart, or press the "Checkout >>" button to order all the items which have been checked below. To remove an item in your cart, simply uncheck it. Click on to view or edit an item. Click to remove an item

| <input checked="" type="checkbox"/> | Item #  | Date                    | Qty | Name | Product            | Actions |
|-------------------------------------|---------|-------------------------|-----|------|--------------------|---------|
| <input checked="" type="checkbox"/> | PM89024 | Tuesday, March 20, 2018 | 1   | ...  | Custom - Low Fleet |         |

**DELIVERY DETAILS / BILLING DETAILS**

Attention To

Select a Delivery Address

- 1001 Industrial St., Hudson, WI
- 10250 Lexington Avenue NE, Blaine, MN
- 1101 W. Upham Road, Marshfield, WI
- 1235 S. Rapids Rd., Manitowoc, WI
- 14114 Dellwood Drive, Baxter, MN
- 1637 W. Washington St., West Bend, WI
- 17070 Kenrick Ave., Lakeville, MN
- 177 N. Washburn Rd., Oshkosh, WI
- 1811 Badger Ave., Wausau, WI
- 1815 North Spring St., Beaver Dam, WI
- 1850 Premier Drive, Mankato, MN
- 1935 Levi Griffin Road, Carver, MN
- 2002 W. Lincoln Ave., Fergus Falls, MN
- 2003 U. S. Hwy 12 W, Menomonie, WI
- 2016 Farm Drive, Waupaca, WI
- 2121 West Bridge Street, Owatonna, MN
- 213 N. Taylor St., Green Bay, WI
- 2324 3rd Avenue NE, Cambridge, MN
- 2460 Main St., Green Bay, WI

20. In the Shopping Cart, you will enter the "Attention To" field and select the shipping address of your location. This checkout step is what will save the custom template in your order history if you need to go back to it again in the future.

**PRODUCT CATEGORY**



- Customized Tags
- Tag Shells

## View Orders

Click 'view' to go to the order details and a proof of the selected order

Search All Orders for  by   [Advanced Search](#)

Found 1

| Date                    | Cart # | Order # | Quantity | Order Name                 | Product                    | Status |  |
|-------------------------|--------|---------|----------|----------------------------|----------------------------|--------|--|
| Tuesday, March 20, 2018 | 34600  | PM89024 | 1        | 11x7 Custom -<br>Low Fleet | 11x7 Custom -<br>Low Fleet | New    |  <a href="#">view</a><br> <a href="#">re-order</a> |

21. To access a previously created sign and download it to your computer, click on "Orders" in the top menu, and then click "view" to view the sign and download the PDF.